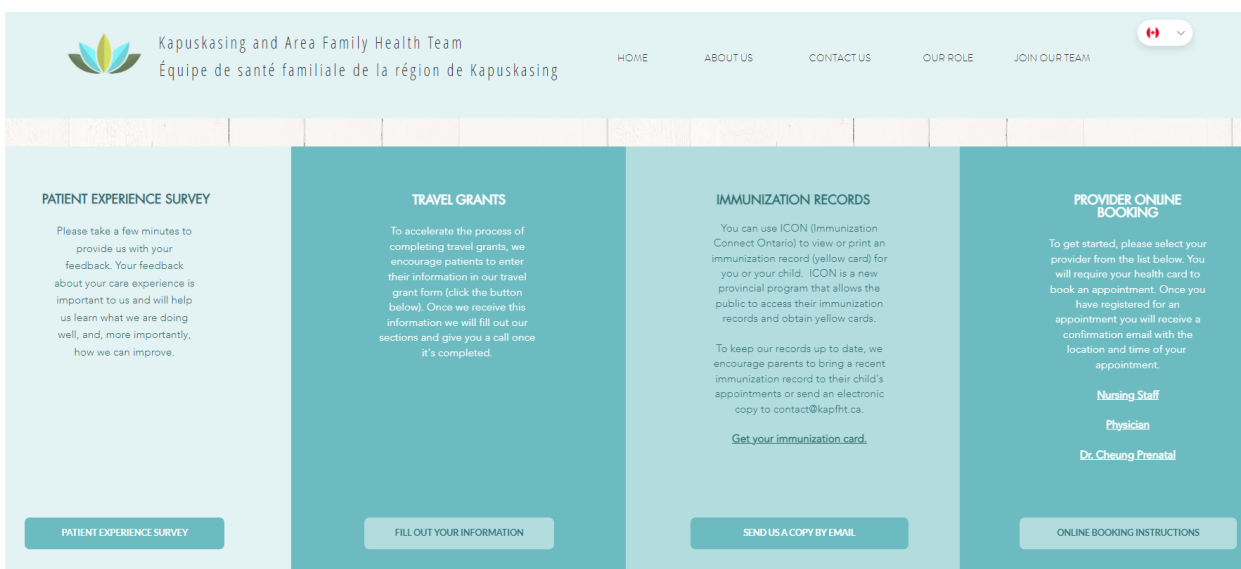


## HOW TO BOOK AN ONLINE APPOINTMENT

1. Connect to [www.kapfht.ca](http://www.kapfht.ca)
2. In the “*Provider Online Booking*” section, click the type of provider you would like to book with: *Nursing Staff, Physician or Dr. Cheung Prenatal*.



3. Enter your name, health card number, and birth date to confirm your identity, then press “*check-in*”.
4. Select the provider you would like to book with, then press “*choose provider*”. (Please note that if you are using the “*Physician*” booking link, you will only see the name of your Primary Care Provider/Family Doctor.

Welcome! To start your online booking, please input the information below.

Welcome to the Kapuskasing and Area Online Booking Portal.

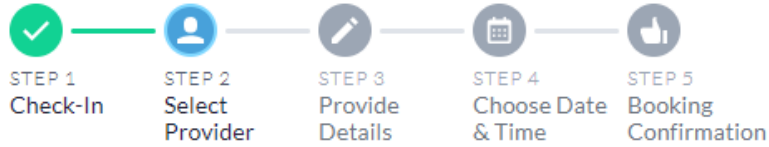
Online booking is only available for registered patients at this clinic. New patients cannot book appointments online.

First Name

Last Name

Health Number  
 Enter numbers only

Birth Date



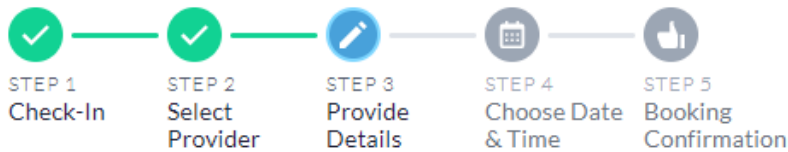
### Select Provider

Select a Healthcare Provider for Online Booking:

- Anik Mondoux, Community Mental Health Worker
- Carole Forget, RN
- Tiffany Dubien, RPN

Choose Provider

5. Pick the type of appointment you want to book. There will be different options depending on the provider you choose. Once an appointment type is chosen, press “next”.



### Provide Details

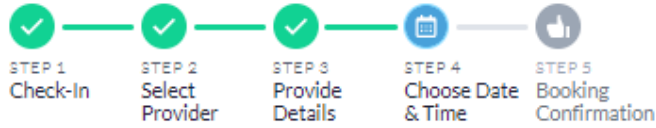
What type of appointment would you like to book?

- Allergy Shots
- Immunization
- Nursing
- Pap Test
- Suture Removal
- Telephone

Please *briefly* describe your reason for visit (up to 20 characters):

Next

6. Choose the appointment date and time. Available days are in blue. When date and time are chosen, press “book appointment”.



### Choose Date & Time

March 17, 2022



March 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

#### Available time slots:

9:00 AM	10:15 AM	11:30 AM	2:45 PM
9:15 AM	10:30 AM	11:45 AM	3:00 PM
9:30 AM	10:45 AM	2:00 PM	3:15 PM
9:45 AM	11:00 AM	2:15 PM	3:30 PM
10:00 AM	11:15 AM	2:30 PM	3:45 PM

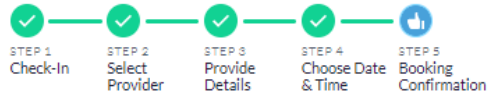
You are requesting an appointment on March 17, 2022 at 9:00 AM with Carole Forget, RN.

To receive an appointment confirmation by email, please provide your email address below:

kapuskasing\_kid@hotmail.com

Book Appointment

7. Enter any pertinent information for your appointment in the text field, print a booking confirmation if needed, or add to your calendar, then press "next".



### Booking Confirmation

Your appointment is scheduled for:

**March 17, 2022 - 9:00 AM with Carole Forget, RN**

Kapuskasing and Area Family Health Team  
142C Progress Crescent  
Kapuskasing, Ontario P5N 3H6

[contact@kapfht.ca](mailto:contact@kapfht.ca)  
705-371-2220  
[www.kapfht.ca](http://www.kapfht.ca)

[Print Confirmation](#)    [Add to Google Calendar](#)  
[Download ICS](#)

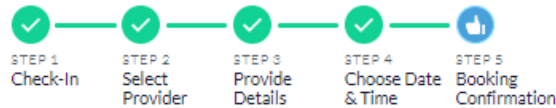
### Visit Preparation

Please consider including more information about this visit to help us prepare:

Please call us (24+ hours in advance) if you need to cancel or reschedule.

[Next](#)

- 8. Booking confirmation screen appears. You can click the link at the bottom to give feedback on the online booking process.



### Booking Confirmation

Your appointment is scheduled for:

**March 17, 2022 - 9:00 AM with Carole Forget, RN**

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[Print Confirmation](#)    [Add to Google Calendar](#)  
[Download ICS](#)

Your answers have been successfully submitted. You may close this window.

How was your online booking experience? Tell us how we did!  
[Click here to complete a quick survey.](#)